

Mater Little Miracles® Fundraising Terms and Conditions

Registration and Authorisation

1. Activity organisers must be registered online with the Mater Foundation to conduct fundraising activities.
2. Acceptance by the Mater Foundation of this registration is your official authority to fundraise in support of Mater Foundation Mater Little Miracles.
3. The person whose name appears on the online registration is the activity organiser, which makes them solely accountable for managing the fundraising activity in a safe, appropriate and responsible way.
4. A child under the age of 15 must not act as a Fundraiser without previous written consent of a parent or guardian, and if the consent is given, the child must be accompanied by an adult

Consultation and approval

5. The use of any logos associated with the Mater Foundation and/or Mater Misericordiae Ltd in promotional and advertising materials must be approved prior to production.
6. Publicity relating to the fundraising activities must be sighted and approved by Mater Foundation before approaches to media are made.
7. Prospective donors or sponsors for the fundraising activities must be confirmed with Mater Foundation prior to an approach being made.

Fundraising

8. All raffles and fundraising activities are conducted in accordance with Charitable and Non-Profit Gaming Act 1999 and other relevant regulations. Queensland Government information available at: <https://www.business.qld.gov.au/industry/liquor-gaming/gaming/not-profit-charitable/competitions-raffles-bingo>
9. Functions where liquor is to be consumed or sold at an event must be in accordance with relevant legislation e.g. Community Liquor Permit available from OLGR for \$55.40 (one day fee) 21 days prior to the event. For more information please see <https://www.business.qld.gov.au/industry/liquor-gaming/liquor>
10. Any costs incurred by the activity organiser are at the expense of the organiser and not Mater Foundation.
11. Mater Foundation and/or Mater Misericordiae Ltd is/are not responsible for any financial losses, damage to property or personal injury suffered as a result of the fundraising activity.
12. The activity organiser must take responsibility for, and hold onto all money raised until the fundraising activity is over and make sure it is kept in a safe secure place. Funds must be returned according to the instructions provided. This will ensure Mater Foundation can track and acknowledge your contribution.
13. The activity organiser must provide a receipt to a donor if the donor requests a receipt and the donation is over \$2.
14. Donations over \$2 are tax deductible.

15. Mater Foundation requires within one (1) month of the completion of the fundraising activity:
 - a. Notification of the outcome of the fundraising activity,
 - b. A record of income and expenses from the fundraising activity, and
 - c. A cheque or deposit to the 'Mater Foundation' bank account of the proceeds from the fundraising activity.
16. Mater Foundation reserves the right to withdraw the activity organiser's authority to conduct or organise a fundraising activity at any time if it appears there is a likelihood of the activity organiser not meeting any of these responsibilities.

Privacy and Communications

17. Mater Foundation (ABN 96 723 184 640) is committed to protecting your privacy. Our Privacy Policy is aligned with the Australian Privacy Principles to ensure greater transparency around how we handle your personal information in line with global privacy reforms. Our Privacy policy and notification statement can be read in full at www.materfoundation.org.au/privacy If you have any questions about privacy or requesting a copy of the Mater Foundation Privacy Policy please contact our Privacy Officer via FoundationPrivacy@mater.org.au or by calling 07 3163 8000.